## MEMORANDUM OF RECORD

SUBJECT: Staff Meeting Minutes for May 2, 2000

AEROSPACE INDUSTRIES ASSOCIATION SUPPLIER SINGLE PROCESS IMPROVEMENT WORKING GROUP. The Aerospace Industries Association Supplier Single Process Improvement Working Group met April 13-14, 2000. Association members from Boeing, Honeywell, Lockheed Martin, Northrop Grumman, Raytheon, and representation from the Defense Contract Management Agency attended the meeting. Major topics of discussion included industry standards to replace military specifications and standards on subcontracts, Honeywell-Lockheed Martin pilot on determination of commercial items, and strategic supplier alliances. The group is drafting a supplier handbook to identify elements of an effective supplier management program and to share best practices. The next meeting is tentatively scheduled for June 8, 2000.

JOINT INDUSTRY/GOVERNMENT INTEGRATED DIGITAL ENVIRONMENT (IDE) MEETING. On April 20, 2000 DCMA co-chaired a meeting of the joint DoD/Industry IDE Process Action Team. The meeting was held at the Boeing Corporation Rosslyn VA offices. The purpose of the meeting was to discuss the status, progress and future industry plans for the transition of acquisition programs to a Integrated Digital Environment, along with prepartion for the May 25, 2000 IDE update to the Deputy Under Secretary of Defense Acquisition, Technology and Logistics. Representatives of the Logistics Integrated Product Data Environment (LIPDE) briefed their plan for accomplishing the goals of objectives of Logistics Foundation Steering Group.

DCMA SOFTWARE SUPPORT TO SIMULATION, TRAINING & INSTRUMENTATION COMMAND PROGRAM RISK ASSESSMENT GROUP. DCMA is supporting an Early CAS initiative on the Simulation, Training and Instrumentation Command (STRICOM) Program Risk Assessment Group (PRAG). The STRICOM Omnibus Contract (STOC) will be an Indefinite Delivery, Indefinite Quantity (IDIQ) contract with the potential for reaching 4 Billion dollars. DCMAs involvement includes reviewing the draft Request for Proposal (RFP), developing a questionnaire for dissemination to Contract Management Offices (CMO) with cognizance of potential suppliers, and analysis of supplier packages. Work began April 24, 2000 and is expected to continue through August.

APPROVED:

ROBERT W. SCHMITT Deputy Executive Director Contract Management Operations

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/DTN: NONE /CAT: AQ /END

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